**APPRENTICE & WORKPLACE MATH 11 - COURSE OUTLINE**

**Teacher:** Mr. Tony Fogelklou **Room:** 315 **email:** thfogelklou@sd61.bc.ca

**Daily Materials:** binder, notes & worksheets, lined paper, pencil, scientific calculator, ruler

**Website:** <http://mrfogelklou.weebly.com>

**Marks Distribution:**

Tests & Projects 50%

Assignments & Quizzes 30%

Daily Warmups 5%

Final Exam 15%

**Emailing Marks:** I will send marks to student and parent email addresses approximately every two weeks, so you can stay current with your achievement, NHI (Not Handed In) tasks, and upcoming test dates, due dates etc.

**Webpage:** To access the course webpage, go to *spectrum.sd61.bc.ca*, click on *Staff Info,* then, under *Teaching Staff*, click the *website* link beside *Fogelklou, Tony* . The webpage contains notes (blank and COMPLETED), worksheets (with ***answer keys***), as well as other useful info and documents for this course. The web address is: <http://mrfogelklou.weebly.com>. \*\*\*I recommend that students BOOKMARK this site on their computers and smart devices for the duration of this semester.\*\*\*

**Tests:** Tests will be written at the conclusion of each chapter. Test dates will be provided at least a week in advance, and you should spend two days studying and preparing. All tests will be **open book**; however you may only use **your** binder and materials, not somebody else’s. A well organized, complete binder will be invaluable to test writing. Marked tests should be kept together in a section of your binder, in case you choose to rewrite a test. A mark of “INC” (incomplete” will be assigned for any missed tests. A student’s report will then just show INC instead of a percentage or letter grade…until such time that the missing test(s) is written.

**Test Rewrites:** You can rewrite any chapter test, but you can only rewrite each chapter test once. To be eligible to rewrite, you must have finished all of your chapter assignments and have them marked, and you must have corrected the original chapter test. Rewrites can take place Monday, Wednesday, or Friday at lunch in Room 315.

**Quizzes:** Quizzes will usually be given once or twice per chapter. You cannot rewrite quizzes. Quizzes are ‘open book’, **but you can only use your OWN notes and materials**.

**Assignments:** Daily assignments will be given and you are expected to complete them to the best of your ability before the next class. Make good use of the class time given for assignment completion, as you will get plenty of time to get assignments done in class quite often. Show all work, mark your assignments using the answer keys, and retry any errors.

All assignments will be evaluated at the conclusion of each chapter, on chapter test day. Sometimes, assignments will be collected individually the day after they’re assigned.

**Projects:** At various times throughout the course, you will be working on projects in class, and may have to spend some time outside of class to complete them, depending on how hard you work in class. Projects will be marked for completion and quality.

**Daily Warmups**: Almost every class day, the first 3-5 minutes will be devoted to a ‘warmup’. **You must be in attendance at the start of class**, and be putting effort into your warmup to get your ‘warmup mark’ for the day. If you are late or have an unexcused absence, you **cannot** attain your warmup marks for that day. If you have an excused absence or late, to gain credit for missed warmup marks, you must come to class Friday at lunch to do your missed warmups in front of me. **This is done to help encourage attending class on time**, and is worth 5% of your grade.

**Binder:** Your binder will carry all notes, assignments, projects, and tests. It is strongly recommended that you keep a complete, organized binder in order to use it effectively for open book tests and quizzes. I recommend using dividers and making 4 sections in your binder: (1) Introductory Info (2) Notes (3) Assignments (4) Returned Tests and Quizzes

**Earning Credit for AW 11:** Aside from earning a minimum of 50% for the course, in order to be eligible to pass this course, **you cannot have more than 2 tasks that are ‘NHI’** (Not Handed In). Thus, you should attend on time, work hard in class, and hand in work when it’s due.

**Attendance & Absences:** If you miss a class, you can still stay caught up by checking what section you’re missing on the assignment list, filling in your notes using the completed notes from the webpage, and doing as much of the assignment as you understand. Assignments can also be accessed and printed from the webpage.

If you know you will miss an upcoming class, bring a note and talk to me about what you will miss beforehand so that you can work on it early.

* If you copy an assignment, you will receive a zero for that assignment.
* If you are late, please enter the class quietly without disrupting others. If you are late often, you will miss out on many warmup marks, and hinder your learning in the course. At that time, we may meet to try to help you get to class on time.

**Notes Binder & Extra Handout / Answer Key Binder:** A ‘Notes Binder’ will contain all completed notes from the course. An ‘extra handout’ binder will be available that will have extra copies of all class handouts. If you lose a handout or are absent, you can consult the binder (or print off of the webpage). An ‘answer key’ binder will be available that will have answer keys to worksheets and tests. Use the binder to mark work but please don’t take any keys out of the binder. Most of this info will also be available on the course webpage.

**Food, Drink, Music, Phones:** It is okay to quietly consume food and drink, **as long as your area is left clean**. If the class is left in a mess repeatedly, then food will be banned. Music players, cellphones, or any other digital devices must be **turned off** and **out of sight** by the start of class. If you have a digital device out during a lesson, you may be sent to the office and will lose your device for the day, and maybe longer. I should not have to ask you to put your digital device away. Music MAY be allowed during the work portion of the class.

A cell phone should not be used as a substitute for a calculator. Students will use dedicated scientific calculators during class and on all tests and quizzes.

**Math Peer Tutors:** Available every lunch in Room 317. Just drop in!

**If you have an IEP or learning resource class please inform me ASAP. Please inform me of any adaptations you may receive and support persons at Spectrum that you access.**

**Classroom Environment:**

1. **Attend class regularly on time** and get involved in your learning by **doing** rather than watching during discussions, notes and examples.
2. When entering the class, have books open to the warmup **before** the second bell rings, so you can get started smoothly. Also have the last day’s worksheet out and ready to review.
3. Show respect for your classroom, classmates, and teacher, and you will receive the same treatment in return.
4. If you have a problem with the course, see me for a mature discussion on the matter, rather than complaining in class.
5. Bring all necessary materials **everyday**.
6. Please don’t use foul language in the classroom.
7. Keep digital devices off and away.
8. Bathroom breaks will not be a problem if they are not abused.
9. Please stay in your desks and keep your books open until the bell rings. You should be working on your assignment until class ends. “I’ll do it later” or “I’ll do it in resource” are not acceptable excuses for wasting time at the end of class.
10. Try to be friendly and helpful to one another so that we build a positive learning environment where **everybody** feels comfortable.

\*\*\* I am available to help you in class and outside of class whenever I can. I am usually available to give extra help at lunch on Mondays, Wednesdays, and Fridays, in room 315. \*\*\*

It is **up to you** to seek help before it becomes a problem. I strongly encourage you to ask me for help when necessary! To be successful in school, what it all really comes down to in most situations is if you decide to put enough effort into your courses.

Don’t lay blame on other factors. DEPEND ON YOURSELF FOR SUCCESS, and hold yourself accountable if you’re not doing your best. Your grade and whether you pass or fail will only affect YOU in the end, so take responsibility.

**This course is a necessary credit for graduation. This semester is an excellent opportunity for you to achieve this credit. Please realize as quickly as possible that showing up to class everyday, on time, being organized, working hard, and keeping distractions at a minimum while in class (ie no digital devices) will give you the best chance at doing well in the course. Get off to a great start, and keep the ball rolling!**

**Apprenticeship and Workplace Math 11 – Mr. Fogelklou**

**E-mail Form – *please* print clearly *and return to teacher***

**Parents/Guardians: Please read the course outline thoroughly before completing the form below. Thank you!**

Student name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student e-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent name(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent e-mail(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Resource Block: Yes\_\_ No\_\_ If yes, Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period:\_\_\_